



Stallholder Application Form & Terms & Conditions

Nundle Twilight Christmas Market

11th November 2023 4.30pm-8.30pm

Nundle Woollen Mill Grounds

Further Enquires: Susan Rieger Ph: 0438 936 457 Email: nundlechristmasmarket@gmail.com

Organisation/Business Name:		
Stallholders Name:		ABN:
Address:		
		Postcode:
Telephone:	Mobile:	Facebook Page:
Email:		
Public/ Lia. Insurer:	Number:	Coverage \$
<p>Please provide proof of your current public liability insurance. Required public liability insurance cover is a minimum of \$20 million.</p>		

Site	Site Size	QTY	Price per site	Total
Unpowered Site	3mtr wide x 3mtr deep		\$25.00	\$
Trailer height				

Description of products:

PLEASE READ TERMS AND CONDITIONS ON NEXT PAGE, ENSURE YOU HAVE ALL THE RELEVANT DOCUMENTS PRIOR TO SUBMITTING YOUR APPLICATION

Payment:

Direct Deposit: Regional Australia Bank
 Account Name: Christmas Market
 BSB: 932000 Account No. 100497928
 Reference: Applicant's Name

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All Registered Stallholders must sign a Stallholder Agreement. The basic conditions of this Stallholder Agreement are included here:

1.1 Stall Bookings

Bookings are made on a first in first served basis.

1.2 Fees

As a booking fee, you must pay the amount listed on page 1 as appropriate to the site for the right to use the site. The booking fee must be paid in advance, and as sites are limited bookings will not be confirmed without receipt of funds and a current Certificate of Currency for Public Liability Insurance.

1.3 Trading day and hours

Saturday 11th November 2023, 4.30pm – 8.30pm. Stallholders must conduct business from the stall at all times during the trading hours.

1.4 Temporary basis

The right of occupation of a stall at the event is a temporary licence. Occupation of the stall will only be as a casual stallholder during the event. The Committee has absolute discretion to grant or revoke this right at any time.

1.5 Venue

The Nundle Christmas Market Committee should have site allocations finalised by end of October 2023 which will be emailed to all stallholders.

1.6 Use of the stall

Stallholders must only use and occupy the stall for retail sale of products as described by stallholder on page 1. Other stallholders may be permitted to conduct a similar business at the event. All goods and merchandise offered for sale or sold by stallholders must comply with relevant safety and compliance standards.

1.7 Stall Equipment

The event does not provide any furniture or stall weather protection. Stallholders must bring their own gazebo and tables. All stallholders to provide their own Christmas lights (battery operated or solar).

1.8 Electricity

We don't offer powered sites however you can bring your own generator. All electrical leads and electrical appliances must carry current certification/testing tags and comply with necessary Workplace Health and Safety Regulations. Stallholders are to ensure slip/trip hazards due to electrical cords lying on the ground/floor in the vicinity are addressed.

1.9 Timing for Loading and Unloading

Between 1.30pm - 4.00pm and 8.30pm after event finishes. Vehicles are prohibited within the event during trading hours unless prior permission was given to park your car behind stall.

1.10 Payment Method

Stallholders can pay via direct deposit. All payments must be made prior to the market.

1.11 Clean and Proper Condition

Stallholders must conduct themselves in a proper, polite and orderly manner at all times and keep noise to a minimum. Stalls must be kept in a clean and tidy condition and remove all rubbish from site.

1.12 Insurance

Stallholders must have a current Public Liability insurance with a minimum cover of \$20 million. This policy must be attached to the application when submitted. Food vendors must have a Food Safety Notification number.

1.13 Subletting and Sharing

Subletting or sharing of sites is not permissible without the consent of the Committee.

1.14 Weather

The Committee will not be responsible for trade affected by weather conditions. The Committee will not bear any responsibility for application refunds for cancellation either by traders or the Committee.

1.15 Cancellation of booking

Cancellation of bookings 2 weeks prior to the Christmas Market will result in forfeiture of booking fee, or in extenuating circumstances at the discretion of the Committee.

Submitting the form

1. By submitting this application, you acknowledge that you hold a current Public Liability Policy with minimum cover of \$20,000,000.
2. This application acknowledges that the Committee is indemnified against all claims arising from damage/injury to goods or persons.
3. Payment must be made no later than 30th September 2023 after application has been accepted.
4. Applications and Certificate of Currency for Public Liability Insurance can be emailed to nundlechristmasmarket@gmail.com. Applications need to be received no later than 30th September 2023.

I/WE AGREE TO THE ABOVE TERMS AND CONDITIONS AND HAVE ATTACHED A COPY OF OUR PUBLIC LIABILITY INSURANCE

Name:

Signed:

Date: